

INSTRUCTIONS FOR DIRECT SHIPPER TO OKLAHOMA CONSUMERS EXCISE TAX RETURN

Remittance and credits are subject to final audit. Credits will be disallowed without the proper documentation. You are required to file the return Annually for any sales shipped into Oklahoma.

Complete all requested information regarding your company, including your FEIN or SSN, year of the report, your Oklahoma License Number, and Oklahoma ABLE Number.

All Direct Shippers:

1. Enter the invoice date in column 1.
2. Enter the Invoice Number in column 2.
3. Enter the Oklahoma Customer Name the sale was made to in column 3.
4. Enter the Oklahoma Customer's address, city, and zip where the product was shipped to in column 4.
5. Enter the total amount of liters of Wine sold to the Oklahoma customer in column 5.
6. Enter the total amount of liters of Sparkling Wine sold to the Oklahoma customer in column 6.
7. Multiply the number of liters in column 4 by \$0.19 and the liters in column 5 by \$0.55 for the total Tax Due on the Invoice and enter this amount in column 7.
8. Continue down the rows, following the above instructions, for each sale shipped to Oklahoma. (Provide copies of all invoices shipped into Oklahoma)
9. After all invoices are entered for the year, enter the total liters for wine, sparkling wine, and tax due on invoices in the final row of the report in the appropriate 'totals' boxes.

Sign and date this form and mail the form and remittance no later than the 20th of every January to:

**Oklahoma Tax Commission
2501 North Lincoln Boulevard
Oklahoma City, OK 73194**